

2019-20

SREE NARAYANA TRAINING COLLEGE

Nedunganda, Varkala

Affiliated to the University of Kerala,

Recognized by NCTE & UGC under 2(f) and 2 (B) Act 1956



Academic and Administrative Audit (AAA)

2019-2020



Academic and Administrative Audit Report

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PRINCIPAL
Sree Narayana Training College
Nedunganda, Pin: 695307

Sree Narayana Training College

Academic and administrative Audit Report

2019-2020

Audit Committee Members

Internal Audit Committee Members

- 1 Dr.ShcebaP.,Chairperson, IQAC
- 2 Sri. Aji S.R.M., Management Representative
- 3 Dr. Smitha S., Coordinator, IQAC
- 4 Dr. Pramod G Nair., Member, IQAC
- 5 , Head Accountant

External Audit Committee Members

- 1 Dr.Sindhya V., Assistant Professor, Department of Education, University of Kerala, Thiruvananthapuram
- 2 Dr.DivyaC. Senan, Assistant Professor, Department of Education, University of Kerala, Thiruvananthapuram

Date of Visit: 05/03/2020



Academic and Administrative Audit Report

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PRINCIPAL
Sree Narayana Training College
Nedunganda, Pin: 695307
Sree Narayana Training College

**Academic and Administrative Audit Report of Sree Narayana Training College
Nedunganda, Varkala**

Held on Thursday, 5th March 2020 using the NAAC Parameters

Overall Assessment and Comments

The audit team analysed the self evaluative report of each optional subject submitted by the faculty prior to the visit. The team visited the institution and interacted with the faculty members and verified the documents. The AAA report gives the progressive trends of the institution and its performance.

Profile of The Institution

Sree Narayana Training College is established in the year 1958 by the Sree Narayana Trusts, Kollam. The college is affiliated to the University of Kerala is recognized by UGC 2(f) 12(B) A. It is approved by NCTE.

The annual intake of the College is 100. The admission policy of the college follows Centralized Allotment Process (Two Year B.Ed. Programme as per NCTE Regulations 2014) by the University of Kerala.



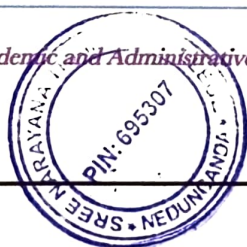

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AUDIT REPORT

Criterion	Major Observations
Curricular Planning	<ul style="list-style-type: none"> ❖ Follows curriculum prepared by the University of Kerala ❖ In-house Curriculum meeting in collaboration with faculty members, External Experts, Head of practice Teaching Schools and Management Nominee ❖ Prepare Annual Institutional Academic Calendar in tune with the Academic Calendar prepared by University of Kerala
Academic Flexibility	<ul style="list-style-type: none"> ❖ Offers B. Ed. programme in six Optional Subjects <ul style="list-style-type: none"> ➤ English ➤ Malayalam ➤ Physical Science ➤ Mathematics ➤ Natural Science ➤ Social Science ❖ Value added courses in Vedic Mathematics, Soft skill Training and Yoga
Curriculum Enrichment	<ul style="list-style-type: none"> ❖ Programs that aims to foster <ul style="list-style-type: none"> ➤ Professional and personal developed skills ➤ Research culture ➤ Subject competence and attribute ➤ Social service and community participation



	<p>activities</p> <ul style="list-style-type: none"> ➤ Technological competence and skills ➤ Regular feedback system
Teaching Learning Process	<ul style="list-style-type: none"> ❖ Continuous Mentoring ❖ Invited talks and special lectures by experts ❖ Seminars/workshops organized by IQAC, all optional subjects and students' council. ❖ E- content development by faculty and students
Competence and skill development	<ul style="list-style-type: none"> ❖ Student Empowerment programme ❖ Curriculum skill development activities ❖ Microteaching practice ❖ Practice teaching phases at secondary level ❖ Orientation to lesson planning ❖ Organizational skill development through co-curricular programmes ❖ Training in assessment procedures
Evaluation process	<ul style="list-style-type: none"> ❖ Transparent and robust internal evaluation system ❖ Provision for answering bilingually ❖ Provision for grievance related to examinations.
Research Innovation and Extension	<ul style="list-style-type: none"> ❖ Grants funded by Kerala State Council for Science, Technology and Environment, Govt. of Kerala for Day Celebration in associates with Ozone Day ❖ Half yearly Research Journal approved by University of Kerala ❖ Extension and Outreach programmes in connection with the community ❖ Linkages with practice teaching schools ❖ Linkages with institution for differently abled students
	<ul style="list-style-type: none"> ❖ Adequate number of classrooms and laboratories



<p>Infrastructure and Learning Resources</p>	<ul style="list-style-type: none"> ❖ ICT facilities ❖ Safe drinking water facility ❖ Adequate toilet facility ❖ Provision for indoor and outdoor games ❖ Rest rooms ❖ Rain water harvesting ❖ Hostel facility for girls
<p>Library</p>	<ul style="list-style-type: none"> ❖ Reading room with 50 seating capacity in the library ❖ More than 11,000 books ❖ More than 100 M. Ed. theses ❖ INFLIBNET facility ❖ Reprographic facility ❖ Browsing centre
<p>Student Support and Progression</p>	<ul style="list-style-type: none"> ❖ Adequate infrastructure facilities ❖ Well-functioning Grievance Redressal mechanism ❖ Student welfare programmes ❖ Participants in committees and other bodies ❖ Well organized Alumni Association ❖ Remedial Teaching programmes ❖ Provision for adequate guidelines for availing scholarships
<p>Governance and Leadership Management</p>	<ul style="list-style-type: none"> ❖ Regular academic and administrative audit ❖ Systematic Strategic Planning and Deployment Policy Procedures ❖ Well implemented Decentralization and Management processes ❖ Biometric Digital Attendance ❖ Performance Appraisal Reports by Teaching and Administrative staff ❖ Quality initiatives by IQAC



<p>Institutional values and Best Practices</p>	<ul style="list-style-type: none"> ❖ Upholding vision and mission of the institution ❖ Student Empowerment Programme based on value development ❖ Strict adherence to environmental protection ❖ Green practices ❖ Community Extension Services ❖ Conservation of environmental resources
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Observation and recommendations

Following are the observations from the Academic Administrative Audit conducted on 5/3/2020 for the academic year 2021-2022.

The institution has well qualified faculty. The college has excellent trade record of academic results and the academic and co curricular activities organised are always adhered to institutional vision and mission.


Recommendations

- Need improvements in ICT integrated teaching learning process
- Encouragement to faculty members to undertake funded research projects from external agencies
- Improve facilities for e-content development centre
- Encourage functional MoUs with National and Internal Organization of importance
- Need facilities for vehicle parking
- Improve facilities at ladies rest room
- Financial Assistance may be provided by the institution for SEP
- Institution must have linkages with organizations/institutions other than practice teaching schools



Audit Committee members

1. Dr.Sindhya V.
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2. Dr.Divya C. Senan
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